

# Application for a Business License

State of Arkansas Towing & Recovery Board

PLEASE FILL OUT THIS FORM COMPLETELY AND PRINT LEGIBLY • THIS FORM **MUST** BE SIGNED BY THE OWNER

Check One:  **CONSENT**  **NON-CONSENT**  **VEHICLE IMMOBILIZATION** Date \_\_\_\_\_

County \_\_\_\_\_ Arkansas State Police Troop \_\_\_\_\_

Company Name \_\_\_\_\_  
Please Indicate Db a or Incorporated

Physical Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address \_\_\_\_\_  
 CHECK HERE IF THE SAME AS THE PHYSICAL ADDRESS

Telephone • Day [ ] \_\_\_\_\_ • Night [ ] \_\_\_\_\_  
• FAX [ ] \_\_\_\_\_ • Cell [ ] \_\_\_\_\_  
Optional

E.Mail Address \_\_\_\_\_  
 Please check if you do not have access to E.Mail. Some information is only available electronically.

Owner(s) \_\_\_\_\_

Key Contact \_\_\_\_\_  
If different than Owner **Signed by Owner**

## FACILITIES • Self Certification

In accordance with the rules and regulations of the Arkansas Towing & Recovery Board all tow businesses are required to meet certain standards at any facility. A tow facility must

- Be in a location that is easily accessible, located in Arkansas.
- Maintain a secure filing system for record keeping
- Display signage with the company name, physical address, telephone number(s) and hours of operation. Signs must be 4'x6' or meet local building codes or sign ordinance standards.
- A 16"x20" sign posted in the public area notifying customers of the complaint process.
- Your maximum rate schedule must be posted in a conspicuous place.
- All vehicles are stored in a manner that protects a customer's vehicle and personal property while in the care and custody of the tow facility.

As owner or the designated representative I hereby certify and confirm that the tow facility noted above meets the criteria established in the rules and regulations administered by the Arkansas Towing & Recovery Board including the items highlighted above.

\_\_\_\_\_  
Owner / Designated Representative Please Print **Signed**

## INSURANCE COVERAGES

I understand that the minimum insurance coverage required for licensing a tow facility or permitting a tow vehicle in Arkansas must remain in effect throughout the licensing period. A lapse in coverage for any reason will result in the immediate suspension or revocation of my business license. ATRB must be notified immediately of any change in coverage or insurance provider. PLEASE INITIAL